



JERUSALEM ♦ AMMAN ♦ NICOSIA ♦ BAGHDAD ♦ DAMASCUS

RENEWING YOUR ASOR MEMBERSHIP

1. To renew your ASOR membership begin by going to our website at www.asor.org.
2. Once you arrive at our website click on the "Join ASOR or Renew Current Membership" link as indicated by the arrow below.



3. This will take you to a login screen. Your user name is the primary email address you have on file in our database. Your password was chosen when you first registered for your ASOR membership. After entering the appropriate information click the "Go" button.



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Login

Please provide your e-mail address and password to login.

If your login information is displayed below, then you are already logged in.
 If you are a visitor and not a registered user, please use the [New Visitor Registration](#) to register for the site.

Primary E-Mail Address:
 ← Enter email address here

Password:
 → Enter password here

Remember Me

Click "Go" to proceed

4. Clicking the “Go” button will bring you to the welcome screen. From the welcome screen click on the “Online Store” link located on the left side of the screen.



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Welcome

Welcome to the online membership and subscriber platform of the American Schools of Oriental Research! To better serve the needs of our fast-growing member and subscriber base, ASOR has transitioned to a comprehensive, web-based customer management service. Through this service, customers can renew current memberships and subscriptions, purchase these products anew, register and pay for ASOR’s Annual Meeting in a quick and straightforward fashion, print out receipts and payment confirmations as needed, as well as manage personal, address, and billing information through their customer portfolios and their online shopping cart. Please note that this online service replaces all of our previous online forms.

Your login name is your email address on file with the ASOR office. You may also browse as a guest. If you are unable to log-in, it probably means that ASOR does not have your email address. In that case, we kindly ask that you send a valid email address to us. Please do so by calling the ASOR office at 617-358-4376 or emailing our Membership and Subscribe Services at asormemb@bu.edu.

5. You will then be taken to our online store where you will be able to select from a number of membership types. Please select the type of membership you would like to renew by clicking on the name.



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Online Store

Jon Doe - Professional Membership, Expired
09/30/2010. [Logout] [Select Customer]

Items: 0
Total: \$0.00 View Cart

Featured Products:

 <p>2012 Development Drive Donation Donation/Fund Member: \$0.00 Non-Member: \$0.00</p>	 <p>Annual Meeting 2011 Event Member: \$180.00 Non-Member: \$180.00 View Event Details</p>
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Shop for: Top 100 Products Search for: GO

Sort By: (Page 1 of 1)

Click membership name

 <p>Professional Membership Membership Renew: \$125.00 New: \$125.00</p>	 <p>2012 Development Drive Donation Donation/Fund Member: \$0.00 Non-Member: \$0.00</p>	 <p>Retired Membership Membership Renew: \$99.99 New: \$99.99</p>
 <p>Student Membership Membership Renew: \$84.99 New: \$84.99</p>	 <p>Associate Membership Membership Renew: \$50.00 New: \$50.00</p>	 <p>Sustaining Membership Membership Renew: \$250.00 New: \$250.00</p>

6. You will then be taken to the information screen of the membership you selected. On this screen you will first need to decide between print and electronic versions of ASOR's journals. Your options at this point for Professional, Retired and Student members are: Electronic Only, Print U.S., Print Non U.S., Both Print and Electronic U.S. and Both Print and Electronic Non U.S..

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Online Store - Jon Doe - Professional Membership,
Expired 09/30/2010. [Logout] [Select Customer]

Items: 0
Total: \$0.00 View Cart

Membership Details
Select from the available dues rates for this membership. Be sure to select the correct dues rate, carefully noting whether you would like to receive **print or online** versions of the journals, and if you are a **U.S. or Non-U.S.** member. Please note that the price of the membership will change according to the above variables.
Please be sure to scroll down the page and select which of ASOR's journals you would like to receive with your membership.

Professional Membership [Continue Shopping](#) [Add to Cart](#)

 Select from the available dues rates for this membership.
Dues Rate: ← Select journal subscription type

RENEW \$124.99 NEW \$124.99

Membership Description

- Subscription to the ASOR Newsletter and two of following three journals: BASOR, NEA, or JCS
- Member discount on books and Annual Meeting registration
- Eligibility for ASOR fellowships and grants
- Eligibility to present papers at the Annual Meeting and serve on editorial boards and academic committees
- Eligibility to vote at the ASOR members meeting

Please use the drop down menu to select the appropriate membership rate. Please note it is necessary to choose between US and Non-US residency and whether you would like a print and/or electronic journal subscription.

NEA:
BASOR:
JCS:
I wish to receive no journals:

Select your two journals here

Would You Like To Make A Donation?
If yes, please select a donation from the list below:
Donations:

Click "Add to Cart" to proceed

[Continue Shopping](#) [Add to Cart](#)

If you chose one of the print journal options you will need to scroll down the page and select two journals to receive. Your options here are Near Eastern Archaeology, Bulletin of the American Schools of Oriental Research, and the Journal of Cuneiform Studies. If you are renewing as an Associate, Sustaining, or Contributing member you will not need to select any journals as those memberships automatically come with certain publications.

7. You will then be taken to the shopping cart to review you purchase. If everything looks in order please click the "Proceed to Checkout" button to pay by credit card or the "Checkout with PayPal" button. If you selected the wrong membership you will need to click the red X to remove the item from your cart.



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Home Online Store - Jon Doe - Professional Membership, Expired 09/30/2010. [Logout] [Select Customer]

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Shopping Cart

Update Cart Empty Cart

Continue Shopping Proceed to Checkout

Source Code:

Click on the [X] to remove item from your shopping cart.

Remove	Item	Quantity	Item Price	Price
<input type="checkbox"/>	Professional Membership <i>Membership</i>	1	\$124.99	\$124.99
Subtotal				\$124.99

Click here to remove item

Discount Code: Apply Discount

Update Cart Empty Cart

Continue Shopping Proceed to Checkout

Click to proceed with payment



8. You will then be asked to review your shipping address information. If the information is correct, click the "Next" Button. If the information is not correct you may enter different information in the fields located in the bottom left of the screen.

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Shipping Address Billing Address Tax & Shipping Payment Place Order

Shipping Information

Please provide the shipping information for this order. When finished, click "Next" button.

Verify shipping address here

Ship to Home Address:
No primary address or phone available for this customer.
United States
 place@yahoo.com edit

Ship to Work Address:
Jon Doe
1111 Place Drive
Place NC 00000
 place@yahoo.com edit

Ship to Billing Address:
No primary address or phone available for this customer.
United States
 place@yahoo.com edit

Ship to Other Address:
No primary address or phone available for this customer.
United States
 place@yahoo.com edit

Ship to Alternate Address:
Full Name:
Address:
City/State/Zip:
Country: United States
Phone:

Enter corrected shipping address here if necessary

Click to proceed

Back to Cart Next

9. You will now be asked to verify your billing address. If the information is correct click the "Next" button. If the information is not correct you may enter different information in the fields located in the bottom left of the screen. Be sure the billing address matches that of the credit card you will be using for payment.

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Checkout

Shipping Address | **Billing Address** | Tax & Shipping | Payment | Place Order

Verify billing address here

Billing Information

Please provide the following billing information. When finished, click "Next" button.

Bill to Organization: [dropdown]

Bill to Home Address:
No primary address or phone available for this customer.
United States
place@yahoo.com [edit]

Bill to Work Address:
Jon Doe
1111 Place Drive
Place NC 00000
place@yahoo.com [edit]

Bill to Billing Address:
No primary address or phone available for this customer.
United States
place@yahoo.com [edit]

Bill to Other Address:
No primary address or phone available for this customer.
United States
place@yahoo.com [edit]

Bill to Alternate Address:
Full Name: [text]
Address: [text]
City/State/Zip: [text] [dropdown] [text]
Country: United States [dropdown]
Phone: [text]

Enter corrected billing address here if necessary

Click "Next" to proceed

Required information

Previous [left] Back to Cart [X] Next [right]

10. You will then be taken to the payment screen where you will be asked to enter your credit card information. Please enter the card type (MasterCard, Visa, or Discover), card number, and expiration date, and then click the next button.

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Checkout

Shipping Address | Billing Address | Tax & Shipping | **Payment** | Place Order

Payment Information

Please enter your payment information below. When finished, click "Next" button.

Payment Method: Credit Card [dropdown]

Credit Card - Enter Credit Card information in the fields provided below:

Card Type: MasterCard [dropdown]
Credit/Debit: Credit [dropdown]
Card Number: [text]
Card Expiration Date: January(01) [dropdown] 2011 [dropdown]
Cardholder's Name: Jon Doe

Jon Doe has \$374.99 available credit.
 Apply from Credit: \$0.00

Order Summary:
Sub Total: \$124.99
Shipping: + \$0.00
Tax: + \$0.00
Previous Orders: + \$0.00
Grand Total = \$124.99

Required information

Previous [left] Back to Cart [X] Next [right]

Click "Next" to proceed

Enter credit card information in appropriate fields here

11. You will then be taken to the payment confirmation screen. Be sure to check the email address at the bottom of the screen. If everything is in order click the "Submit Order" Button.

Order Details

Purchased By:
Jon Doe
Customer ID: 9406640
place@yahoo.com

Shopping Cart Items	Amount	Quantity	Total
Professional Membership Membership	\$124.99	1	\$124.99
		Subtotal	\$124.99
		Taxes	\$0.00
		Shipping	\$0.00
		Invoice Total	\$124.99

Checkout Summary	Grand Total	\$124.99
	Payment	\$124.99
	Order Balance	\$0.00

Payment Information

Payment Amount: \$124.99
Payment Method: Check
Check Number: 0

[Change](#)

Verify email address here ↓

E-mail Confirmation

Send a confirmation e-mail to customer's primary e-mail address: place@yahoo.com
 Send a copy of the confirmation e-mail to an additional e-mail address:

Click "Submit Order" to complete renewal process ↓

[Previous](#) [Back to Cart](#) **Submit Order**

netFORUM - Copyrig

12. Once your card has been verified you will see a confirmation page. You should print the confirmation page for your records even though a copy has been emailed to you. If you have any questions about renewing a membership please contact us at asormemb@bu.edu or by phone at 617-358-4376.